

# The City Court of the City of Zachary

East Baton Rouge Parish, Louisiana  
4510 MAIN STREET  
POST OFFICE BOX 10  
ZACHARY, LA 70791

DAVID A. CONACHEN  
JUDGE

QUAWANDA JACKSON  
CLERK OF COURT

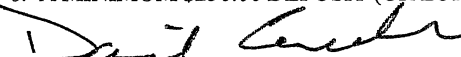
DARRYL LAWRENCE  
MARSHAL


## ADVANCED CIVIL COURT COSTS EFFECTIVE APRIL 1, 2024

	<u>DEPOSIT REQUIRED</u>	<u>ADD. DEPOSIT</u>
NEW SUIT - DIVISION "A"	\$250.00 ONE DEF.	SEE 1.3
NEW SUIT - SMALL CLAIMS	ONE DEF	EA ADDL DEF
VIA CERTIFIED MAIL	\$ 85.00	\$ 45.00
VIA MARSHAL-INSIDE CITY LIMITS	\$160.00	\$ 85.00
-OUTSIDE CITY LIMITS	\$200.00	\$ 90.00
ANSWER & RECONVENTIONAL DEMAND	\$250.00	SEE 1.3
ANSWER & 3RD PARTY DEMAND	\$250.00	SEE 1.3
ANSWER OF INTERROGATORIES	\$ 15.00	
MOTION FOR SUMMARY JUDGMENT	\$ 75.00	
JUDGMENT DEBTOR RULE		
INSIDE CITY LIMITS	\$ 80.00	
OUTSIDE CITY LIMITS	\$ 115.00	
JUDGMENT	\$ 100.00	
RECORD JUDGMENT IN EBR PARISH	\$ 140.00	
RE-ISSUE CITATION & PETITION		
INSIDE CITY LIMITS	\$ 60.00	
OUTSIDE CITY LIMITS	\$ 85.00	
SUPPLEMENTAL & AMENDING PETITION	\$100.00	SEE 1.3
APPOINTMENT OF CURATOR	\$250.00 CURATOR FEE	
SUBPOENA FEE	\$ 70.00 PER SERVICE	
	\$ 50.00 PER OFFICER	
SUBPOENA DUCES TECUM	\$ 70.00 PER SERVICE	SEE 2
GARNISHMENT & INTERROGATORIES	\$200.00 PER SERVICE	
RULE OR PETITION TO MAKE		
JUDGMENT EXECUTORY	\$ 250.00	
REQUEST FOR ADMISSION OF FACTS	\$ 25.00	
EVICITION (MUST BE INSIDE CITY LIMITS)	\$220.00 PER SERVICE	SEE 1
WRIT OF SEIZURE & SALE	\$ 70.00 PER SERVICE	
WRIT OF SEQUESTRATION	\$ 70.00 PER SERVICE	
NOTICE OF JUDGMENT (SERVICE)	\$ 70.00 PER SERVICE	
MOTION TO SET FOR TRIAL		
INSIDE CITY LIMITS	\$ 100.00	
OUTSIDE CITY LIMITS	\$ 125.00	
MOTION TO APPOINT PROCESS SERVER	\$ 50.00	
RULE OF CONTEMPT	\$ 70.00 PER SERVICE	
ACT OF CONGRESS	\$ 12.00	
SATISFACTION OF JUDGMENT	\$ 16.50	
JUDGMENT OF DISMISSAL	\$ 17.00	
FAX FILING FEE	\$ 5.00	
TRANSFER FEE	\$ 10.00	
COST OF TRANSCRIPTS	\$ 2.00 PER PAGE	SEE 6
COST OF CERTIFIED COPIES	\$ 5.00 PER PAGE	
REGULAR COPIES	\$ 1.00 PER PAGE	
PEACE BOND	\$ 50.00	
POSTAGE	CURRENT POSTAL RATE	

**NOTES:**

1. ADD \$135.00 FOR EACH ADDITIONAL DEFENDANT
2. ADD \$125.00 FOR EACH SERVICE OUTSIDE THE CITY LIMITS
3. FOR SERVICE ON THE SECRETARY OF STATE, A CHECK FOR \$50.00 MADE PAYABLE TO THE SEC. OF STATE IS REQUIRED.
4. SMALL CLAIMS FILING FEE WILL NORMALLY CARRY YOU THROUGH THE JUDGMENT UNLESS ADDITIONAL SERVICE FEES ARE REQUIRED.
5. CHECK WITH CLERK TO SEE IF THERE ARE ANY COURT COSTS REMAINING. ANY ADDITIONAL FUNDS REMAINING WILL BE REFUNDED UPON YOUR REQUEST.
6. A MINIMUM \$250.00 DEPOSIT (OR ESTIMATED COST) IS REQUIRED FOR TRANSCRIPTS

  
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JUDGE

  
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CLERK OF COURT

JURISDICTION LIMIT	NEW SUIT DIVISION A:	\$35,000.00
JURISDICTION LIMIT	SMALL CLAIMS SUIT:	\$ 5,000.00